



The earner of this badge demonstrates the ability to implement performance improvement tools to increase organizational effectiveness within an organization's strategic goals and objectives. Additionally, they demonstrate the ability to utilize common business tools such as the 8-Step Problem Solving Process and Lean Principles.

Earner:		Reviewer:		Date:	
Continuous Process Improvement (CPI)					
Earning Criteria		The earner will complete a professional journal that describes the experience of participating as a member of the Green Belt Project Team and the impact the earner had on the Rapid Improvement Event (RIE).			
Reviewing Criteria		The reviewer will use the provided rubric to assess the earner's ability to detail their experience participating as a member of the Green Belt Project Team and the impact the earner had on the Rapid Improvement Event (RIE).			
Scoring Criteria		Earner must score a minimum 18 points in all categories to earn the badge.			
Score		2		1	
1. 40-hour USAF CPI Greenbelt Training Course					
Documentation of completion of the 40-hour USAF CPI Greenbelt training course or equivalent		Provides Certificate of Completion for a 40-hour USAF CPI Greenbelt Training course or equivalent.		Does not provide evidence of completing a 40-hour USAF CPI Greenbelt Training course or equivalent.	
Score					
2. Participate in a Rapid Improvement Event (RIE)					
Verification of completion of a Rapid Improvement Event (RIE) as a member of a CPI project team.		Provides verification from the Wing Process Manager of successful participation in at least (1) RIE as a member of a CPI project team.		Does not provide verification from the Wing Process Manager of successful participation in at least (1) RIE as a member of a CPI project team.	
Score					
3. Professional Journal					
Identified process improvement tools used		Identified at least (3) process improvement tools used during the RIE (e.g. 8-Step Problem-Solving Process, Value Stream Mapping, SIPOC, Affinity Diagram, etc.).		Did not identify at least (3) process improvement tools used during the RIE (e.g. 8-Step Problem-Solving Process, Value Stream Mapping, SIPOC, Affinity Diagram, etc.).	
Score					
Described how process improvement tools were used		Described the concepts of the (3) process improvement tools used and their impact on the outcome of the RIE.		Did not describe the concepts of the (3) process improvement tools used and their impact on the outcome of the RIE.	
Score					

Identified common business tools used	Identified at least (2) common business tools used during the RIE (e.g. Lean, Six Sigma, Key Performance Indicators (KPI), Business Process Reengineering, etc.).	Did not identify at least (2) common business tools used during the RIE (e.g. Lean, Six Sigma, Key Performance Indicators (KPI), Business Process Reengineering, etc.).
Score		
Described how common business tools were used	Described the concepts of the (2) common business tools used and their impact on the outcome of the RIE.	Described the concepts of the (2) tools used and their impact on the outcome of the RIE.
Score		
Impact Earner had on the Rapid Improvement Event (RIE)	Explained how their input had a direct impact on at least two of the first six steps in the 8-Step Problem-Solving Process.	Did not explain how their input had a direct impact on at least two of the first six steps in the 8-Step Problem-Solving Process.
Score		
Lessons learned from RIE	Explained how they will apply at least (1) process improvement tool (e.g. SIPOC, SWOT, KPI development, etc.) to help their organization achieve strategic alignment.	Did not explain how they will apply at least (1) process improvement tool (e.g. SIPOC, SWOT, KPI development, etc.) to help their organization achieve strategic alignment.
Score		
Writing	Contains professional language and few grammatical, spelling, or punctuation errors which do not detract from reader comprehension.	Does not contain professional language and contains multiple grammatical, spelling, or punctuation errors which detract from reader comprehension.
Score		
Total		

Please use the space provided below to detail your experience on the RIE.

Reviewer: Please use the space below to provide feedback for the earner.

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Recommend award of the badge:

YES

NO

Earner Signature:

Reviewer Signature:

Issuer Signature:

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